

COMPLETE A SEPARATE FORM FOR EVERY PERFORMANCE.

Production: _____

Performance Date/Time: _____

CASH BOX

Denom.	Start Cash	End Cash
\$50		
\$20		
\$10		
\$5		
\$1		
Half-Dollars		
Quarters		
Dimes		
Nickels		
Pennies		
Total Amts.		

SALES

Data	Full-Price	Reduced	Comp.
Adm. Price (\$)			\$0.00
No. of Adm.			
Total Income*			\$0.00
<i>* Admission Price times Number of Admissions</i>			
Total Adm.**			
<i>**Number of Full-Price plus Reduced Rate plus Complimentary Admissions</i>			
Subtotal***			
<i>*** Total Income of Full-Price + Total Income of Reduced Rate Admissions</i>			
<u>DONATIONS</u>			
Amount (\$)			

PROFITS

I. CASH BOX CHECK
<i>Total Amount End Cash minus Total Amount Start Cash.</i>

II. SALES-DONATION CHECK
<i>Subtotal Admissions Income plus Amount of Donations.</i>

HOUSE STATISTICS

Performance Start Time	Intermission Start Time	Intermission End Time	Performance End Time

Act I Attendance	Late-Comers	Act II Attendance

If appropriate and necessary, please attach a brief typed report to this form explaining the reason for late start or end times or the nature of any accidents or emergencies that occurred during the performance.

By signing below, you are asserting that all of the information supplied above is accurate and that you may be held responsible to the consequences of any identified discrepancies.

Reporter's Signature

Reporter's Name (Print)

Date